**CO-OP FEES**

For students in the **Master of Business Administration and Master of Finance** programs.

All fees at Wilfrid Laurier University are:

* Payable at the WLU Business Office (202 Regina St. 2nd floor), prior to the beginning of the next academic term
* Subject to an interest penalty (currently 1.25% per month) on overdue accounts
* Assessed on a per academic term basis
* Outlined in the WLU Undergraduate Calendar under “Fees”
* Subject to Board of Governors’ approval and may change without notice
* Reviewed annually, with modifications applied to fall term fees

**Payment of Co-op Fees**

The co-op fee is assessed to recover a portion of the overall costs of maintaining Laurier's co-operative education programs and promoting the programs to employers. Co-op fees become part of the general operating funds of the University. The Department of Co-operative Education is assigned a budget to cover salaries, travel, postage, telephone charges and other expenses. The University does not receive government assistance to offer co-op. All Laurier Co-op students pay a two-term fee before their first work term.

* The fee is currently assessed at $678.82 per academic term, as of July 1, 2014
* For the fall term, a two-term fee of $1357.64 will be billed in August and due in September
* For the spring term, a one-term fee of $678.82 will be billed in March and due in April, prior to the beginning of the academic term

**Refund Policy**

Should you withdraw from co-op, the feel will be refunded on a pro-rated basis as described below. (This policy applies even if there has been any delay in the billing of the fee.):

**Fall Term 2014**

* 100% of the fall fee is refunded within three weeks of classes in September, up to and including September 25, 2014
* 45% of the fall term fee is refunded between September 26 and November 4, 2014
* 0% of the fall term fee is refunded after November 4, 2014

**Spring Term 2015**

* 100% of the spring term fee is refunded within three weeks of the first day of classes, up to and including May 25, 2015
* 45% of the spring term fee is refunded between May 26, 2015 and three days following the posting of the rank/match results
* 0% of the spring term fee is refunded after this date