

CANDIDATES | BEST PRACTICES

BEFORE EVENT

- Update your Profile and upload your Resume
- Practice your introduction
- Research Organizations and 'Express Interest'
- Review available jobs on the 'Job Board' tab
- Prepare questions for Organizations
- View Organization Event Room Schedules
- Check the 'Messages' tab for messages from Organizations

DURING EVENT

- Use the Main Room to ask general questions about Organizations
- Dress professionally because Organizations may request a Private Audio/Video Session
- If invited to a Private Chat, select the tab with Representative's name to open the Private Chat
- Initiate a private chat with a Representative by clicking the ellipsis next to their name and selecting 'Invite to Private Chat'
- 'Download Files' that Organizations have uploaded
- Capture screen shots of the text chats for later reference

AFTER EVENT

- Follow up with Organization Representatives with whom you interacted
- You are able to view Organizations' Profiles and Job Postings after the event, even if you did not visit their Event Room on Event Day
- Organizations will have access to your uploaded documents and may contact you post event

ADDITIONAL RESOURCES

Virtual Event Tutorial | [PDF](#)
Using the Queue Feature | [PDF](#)